

MINUTES of: City of Carlos Regular Council Meeting

City Hall/ Office, Carlos, Minnesota

Thursday, September 8, 2022 7:00 PM

Meeting was available to be attended in person or over Zoom

a) Mayor Todd Burgess called City of Carlos Regular Council meeting to order at 7:00pm

b) Pledge of Allegiance @ 7:00 pm

c) **Roll Call** was taken: Mayor Todd Burgess, Council Members Ronna Berghoff, Teresa Zwiig, Donna Eveslage, James Young were present. Also in attendance Fire Chief Colten Steidl, Public Works Jeff Gunderson and City Clerk/Treasurer Lori Johnson. Jared Voge, city engineer attended via Zoom.

PUBLIC HEARING REGARDING ANNEXATION OF TOBY WEIBYE'S PROPERTY

No one stepped forward with any comments, no one contested the Annexation. Ronna Berghoff made a Motion to approve the Resolution 2022-9-8 to Annex this Property via Ordinance. Donna Eveslage seconded it. Motion carried all in favor.

d) Meeting Minutes from August 11, 2022 and Special Meeting August 24, 2022 Minutes were reviewed. Motion to Approve August 11th and 24th Minutes was made by Ronna Berghoff; seconded by Donna Eveslage. Motion passed.

e) **Mayor requested Petitions from the Public:**

David Navatril, Carlos resident at 505 Muyres Avenue Stepped up with a concern and request: David requested the Council to approve him to continue Buy/Sell Firearms from his home. He is required to run background check on all his customers. Donna Eveslage made a motion to approve David Navatril to continue to Buy/Sell Firearms out of his home at 505 Muyres and for Clerk to sign whatever form he needs for the ATF. Ronna Berghoff seconded the motion. Motion Carried.

f) **REPORTS OF OFFICERS, BOARDS AND COMMITTEES:**

a.) **Report from Planning Committee for New Fire Hall:** Todd Burgess reported that Dustin Tomoson from Ringdahl Architects called him and asked how the project is being funded. Todd told him we needed costs to determine what path we would need to pursue for financing. Dustin said he would make some local calls to come up with the numbers we need. The plan is done, waiting on cost numbers.

b.) **City Treasurer Report given by Lori Johnson**

August 31 Balance City Checking Account:	\$517,051.61
August 31 Balance Savings Account:	\$ 13,116.15
August 31 Balance MPFA Debt Service Fund:	\$ 23,326.70
August 31 Balance CD#6942:	\$100,000.00
August 31 Balance CD#6204	\$100,000.00
August 31 Balance Bremer Savings Account:	<u>\$164,337.70</u>
Total City of Carlos Assets August 31, 2022:	\$917,832.16
Carlos Fire Department CD #6385	\$ 67,295.85

Receipts for August totaled: \$29,960.49

Disbursements for Month of August: \$65,691.09

Claims #2164 - #2176 for month of September total \$5,637.17 Additional Claim #2177 for \$500.

Late Fees on August water bills sent on September 7 totaled: \$546.02

Ronna Berghoff made a motion to approve the Treasurer's Report and Claims, James Young seconded it; motion passed.

c.) **Engineer Report, Jared Voge:** Reported that he had nothing in particular to report; was available for questions. He did ask about Fire Hall plans and estimates: is someone including all the site work costs? Council suggested Jared reach out to Ringdahl architects and get a copy of plans and estimate the site preparation costs for the project.

d.) **Public Works Report.** Jeff Gunderson Reported:

- Gravel is still coming; Core & Main does not know when rest of Radio Adaptors will be here
- New storage addition at Event Center completed? Jeff wanting them to clear out items that are in Brown Shed that will go over there. *Teresa Zwiig reported that she had been told there was a problem with the floor and they needed to work on it more.*
- *Questions were raised by Council regarding City Brush Pile. Clerk to find out if, when wood chippers will be here.*

e.) Carlos Clerk Report, Lori Johnson:

- Meters read 8/31/22. Water bills were done and sent September 7th. Late Fees totaled: \$546.02. There are quite a few with significantly past due accounts. I plan on sending shut off letters immediately.
- Larry Steidl worked on 505 Douglas project. He will be coming back to do a few more odds and ends around town.
- I contacted Botzets to ask about 4-Hers delivering Newsletter. They said NO, because of fear of big dogs. I contacted the Boy Scout Leader, (Clarke had kindly gotten me their numbers and information). They said they could do it. I told them that previously we paid \$35 each to a couple of kids. I told them we will send them the same amount check.
- I texted Darren Keller to ask him about all the cars on his lot. He contacted his business partner Bill Dropik. Bill is out of town, but he did call. He provided me with a MN Statute that describes how car dealers handle tabs and insurance on the cars on their lots. He said if he was in town he would have attended the meeting. He acknowledged it is a kind of a messy lot. *Council suggested to wait for a month to see if they voluntarily clean it up before we send them a letter.*
- I have sent Council updated Budgets with all corrections on it that were discussed August 24th.
- Tom Toenjes requested I ask on Lions behalf, since he could not make it to meeting: Permission to get Basic Fall Maintenance Check on furnace-air conditioner system. *Council said yes, that should be done. Council also requested that the Event Center be included on our tour of physical properties next month.*

f.) Fire Department Report: Fire Chief Colten Steidl

CARLOS FIRE DEPT. CALL LOG AUGUST 2022					
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>TOTALS</u>
MEDICAL	3		4	3	10
FIRE/RESCUE					0

Ronna Berghoff told Fire Chief that there had been therapist, Erica Overshiner from Alex Police department, reach out to say they are offering a AA & NA meetings set up particularly for Veterans, First Responders, Fire Department, Police Department group.

g.) Ball Park Committee Report: Still do not know whether Alex Tech College Baseball Team will be wanting to use our field. Will check again with Clarke Comer.

h.) Sheriff Department Log: Report Ok; appeared to be some problems the Sheriff had to take care of.

UNFINISHED BUSINESS

- A. Obtaining Gravel for Alleys, etc.** Already discussed.
- B. Make Decision on old lawn mower:** Donna Eveslage made a motion to proceed with selling lawn mower to highest bidder, Ronna Berghoff seconded it. Motion Carried.
- C. COMCAST CONTRACT:** James Young reported he had contacted representative, Patrick Haggerty: the 10 year term was non-negotiable; the 5% revenue to the City would come from raising the residents' rates 5%; the tree trimming issue is the same arrangement as Otter Tail or any other utility. Discussion amongst Council Members. James Young made a motion to accept their contract as is; Donna Eveslage seconded the motion. Motion passed unanimously.

NEW BUSINESS

- A. Corner of 1st Street & Main Avenue:** already discussed.
- B. Discuss Annual Physical Tour of City Properties:** Council set the Tour for 5:30pm October 13th.
- C. PROPOSED 2023 TAX LEVY:** A few Budget items were discussed and corrected. Ronna Berghoff made a Motion to make the Proposed Tax Levy for 2023 to be \$195,000; James Young seconded it. Motioned passed with all remaining Council approving 4-0. (Donna Eveslage had left the meeting by this time)
- D. Discuss moving Funds into Savings rather than Checking because of increase in Interest Rate.** Ronna Berghoff made a motion to move \$200,000 from FWB checking to Bremer Money Market Savings account; James Young seconded it. Motion passed.
- E. Discuss and Complete Form from Douglas County Land & Resource Mgmt.** Jared Voge, City Engineer requested a copy of the form be sent to him and he would look it over and inform us of how to fill it out. Council agreed to accept whatever Jared advised. When Jared received the form he told us that this is what the County would like to have taken care of before a Plat is submitted to them. Jared suggested that plats also be submitted in PDF format so we can email them to Jared to get his approval. Council agreed.

MISCELLANEOUS: It was mentioned that there are still several residences with clutter problems that should have letters sent to them. Council agreed that next meeting, during the physical walk around, we will point out which ones those are.

REMINDERS of UPCOMING EVENTS: October Meeting on the 13th will start with a city tour at 5:30 pm.

ADJOURNMENT: Ronna Berghoff made a motion to adjourn the meeting; Teresa Zwiag seconded it. Motion passed. Meeting Adjourned at 8:53 pm.

Lori D. Johnson

Lori D. Johnson, City of Carlos Clerk/Treasurer