

**CITY OF CARLOS
DOUGLAS COUNTY, MINNESOTA**

**RESOLUTION NUMBER 2026.4
A RESOLUTION AUTHORIZING PAYMENT TO A HEALTH SAVING ACCOUNT**

WHEREAS, the City Council of the City of Carlos, Douglas County, Minnesota, recognizes the need to issue a check payment to the following account:

- **Donna Eveslage Health Saving Account**
First Western Bank, Account ending in 7627; and

WHEREAS, the City Council acknowledges that additional risk exists when originating this payment and affirms that appropriate internal controls and procedures shall be followed, including:

- The individual initiating the check shall be identified, with initiation limited to **Donna Eveslage, City Clerk, or the Deputy Clerk**; and
- The check shall require **three authorized signatures**, which may include:
 1. City Clerk or Deputy Clerk
 2. Mayor
 3. Council Member; and
- The transaction shall be clearly identified on the claims listing and reviewed by the Carlos City Council at its next regular council meeting; and


WHEREAS, these procedures are intended to ensure transparency, accountability, and proper oversight of the payment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlos, Minnesota, that the City Clerk is hereby authorized to issue the check payment to the Health Savings Account as described above, subject to the stated safeguards and review.

Adopted by the City Council of the City of Carlos, Minnesota, this **8th day of January, 2026**.



Mayor: Ronna Berghoff

ATTEST: 

City Clerk: Donna Eveslage