

Resolution Number 2026.1

**RESOLUTION TO ACCEPT THE 2026 FEE SCHEDULE INTO ORDINANCE**

**WHEREAS**, at the first council meeting the City Fee Schedule shall be revised and accepted by the City Council for the current year.

**THEREFORE, BE IT RESOLVED,**

That the following City Fee Schedule shall be Approved as Ordinance for 2026:

**Includes Attachments**

Adopted by the City Council of the City of Carlos, County of Douglas, State of Minnesota,  
this the 8<sup>th</sup> Day of January 2026.

Ronna Berghoff  
\_\_\_\_\_  
Mayor: Ronna Berghoff

1/8/2026  
\_\_\_\_\_  
Date

ATTEST:

Donna Evestage  
\_\_\_\_\_  
City Clerk: Donna Evestage

1/8/2026  
\_\_\_\_\_  
Date



## FEE SCHEDULE

For the **City of Carlos** effective January 9, 2026

Description	Fee 2025	Fee 2026
<b>Administrative Fees</b>		
Administrative Fee (per hour)/Data Request	\$60.00	\$60.00
Administrative Fee to Certify unpaid utility or city fee per parcel for inclusion on the taxes with Douglas County Auditor	\$60.00	\$60.00
Assessment Searches	\$20.00	\$25.00
Copies (Black & White)	\$0.25	\$0.25
Election Filing Fee	\$2.00	\$2.00
Late Fee for billed services	10% billed amount	10% billed amount
Milage/IRS Rate	\$.70	\$.725
Ordinance Prompted Certified Mail	\$10.00	\$15.00
Returned Check/ACH Fee	\$40.00	\$40.00
<b>Fire</b>		
Controlled House Burn (minimum)	\$1,500.00	\$1,500.00
Fee for Fire Call per hour, Minimum 1 hour, no cap	\$500.00	\$500.00
<b>Licenses</b>		
Dog & Cat License Fee	\$10.00	\$10.00
Impound Fee – 1 <sup>st</sup> Offense	\$75.00	\$75.00
Boarding (per day)	\$12.00	\$12.00
Impound Fee – 2 <sup>nd</sup> Offense	\$125.00	\$125.00
Boarding (per day)	\$15.00	\$15.00
Refuse/Garbage Collection License Fee	\$100.00	\$150.00
Off-Sale Liquor License (Annual)	\$110.00	\$110.00
On-Sale Liquor License (Annual)	\$2,500.00	\$2,500.00
On-Sale Beer License (Annual)	\$105.00	\$105.00
Sunday Liquor License (Annual)	\$110.00	\$110.00
Tobacco License (Annual)	\$25.00	\$25.00
Background Investigation to issue license	*OPC	*OPC
<b>Meetings</b>		
Public Hearing Request or Special Council Meeting	\$450.00	\$600.00
<b>Planning and Zoning</b>		
Conditional Use Permit (plus out of pocket costs)	\$200.00	\$400.00
Driveway Permit	\$100.00	\$200.00
Interim Use Permit (plus out of pocket costs)	\$200.00	\$400.00
Rezone	\$200.00	\$400.00
Right-of-way Permit	\$150.00	\$400.00
Vacation Permit	\$200.00	\$400.00
Variance Permit	\$200.00	\$400.00
Tax Increment	\$1,000.00	\$1,000.00
**In addition to the fees listed, City Engineer, City Attorney, Planning Consultant, or other consultant fees will be charged on an actual cost basis.		

<b>Description</b>		<b>Fee</b>	<b>Fee</b>
Public Works			
Chain Saw (includes operator) per hour		\$100.00	\$100.00
Mow Lawn (includes operator) per hour		\$100.00	\$100.00
Snowplow Truck (includes operator) per hour		\$125.00	\$125.00
Sweeper (includes operator) per hour		\$125.00	\$125.00
Utility Fees			
Water/Wastewater			
Water: Base Charge – (per month)		\$45.00	\$46.00
Minimum charge per month (includes first 1,000 gallons)			
Water: Each 1,000 gallons of water		\$5.00	\$5.50
Water: Bulk Water (per gallon)		\$0.05	\$0.05
MDH Water Connection Fee (\$15.12 per line per year divided by 12 months) 1.1.2026		\$0.81	\$1.26
Sewer: Base Charge (per month)		\$29.00	\$29.00
New Resident/Tenant Application Fee		\$30.00	\$30.00
Turn on Water Supply (per time)		\$30.00	\$30.00
Turn off Water Supply (per time)		\$30.00	\$30.00
Reconnect Water Supply Due to Water Shut Off (Delinquent)		\$75.00	\$75.00
Duplicate monthly billing to tenant and another party per month		\$1.00	\$1.00
Late Fee or Penalty Charge (% of unpaid prior month's balance)		10%	10%
<b>SAC FEE</b> (applies to anyone who needs to tap to the main sewer line)		\$2,000.00	\$2,000.00
<b>WAC FEE</b> (applies to anyone who needs to tap to the main water line)		\$1,500.00	\$1,500.00
<b>Cost of City-Approved Meter is Homeowner's Responsibility</b>		\$350.00	\$350.00
TRUNK FEES			
Sewer Trunk Area (new line-developer)		\$2,500.00	\$2,500.00
Water Trunk Area (new line-developer)		\$2,250.00	\$2,250.00

#### **Certificate of Unpaid Charges:**

Nothing in this section shall be construed as in a way of stopping or interfering with the City's right to certify unpaid services and assessments against any premises affected, including any past due and/or delinquent fees, interest and late fees.