

Resolution Number 2025.10.09				
FEE SCHEDULE TEXT AMENDMENT ORDINANCE				
A RESOLUTION TO AMEND FEE SCHEDULE TO ADD INTERIM USE				
A resolution establishing a fee schedule for various licenses, services and permits				
for the City of Carlos October 9, 2025.				
The City Council of the City of Carlos, Minnesota , does Ordain:		2024	2025	
Section I	The fee schedule for the City of Carlos shall be as follows:			
<u>TYPE OF LICENSE, SERVICE OR PERMIT</u>				
<u>LIQUOR & TOBACCO LICENSES</u>				
Annual on-sale beer license		\$ 105.00	\$ 105.00	
On-Sale Intoxicating Liquor License - Annual		\$ 2,500.00	\$ 2,500.00	
Intoxicating Liquor Sunday		\$ 110.00	\$ 110.00	
Off-Sale Intoxicating Liquor License - Annual		\$ 110.00	\$ 110.00	
Tobacco License		\$ 25.00	\$ 25.00	
Background investigation to issue license		*OPC	*OPC	
<u>FIRE</u>				
Controlled House Burn (minimum)		\$ 1,500.00	\$ 1,500.00	
Fee for Fire Call per hour, Minimum 1 Hour, No Cap		\$ 500.00	\$ 500.00	
<u>PUBLIC WORKS</u>				
Chain saw (with operator) per hour plus portion of hour		\$ 100.00	\$ 100.00	
Sweeper (includes operator) per hour plus portion of hour		\$ 125.00	\$ 125.00	
Snowplow truck (includes operator) per hour plus portion of hour		\$ 125.00	\$ 125.00	
Mow lawn (with operator) per hour plus portion of hour		\$ 100.00	\$ 100.00	
<u>MISCELLANEOUS</u>				
Special Assessment Searches (per parcel)		\$ 20.00	\$ 20.00	
Photocopies - Black & White (per page)		\$ 0.25	\$ 0.25	
Public Hearing Request or Special Council Meeting request		\$ 450.00	\$ 450.00	
Refuse Collection License		\$ 100.00	\$ 100.00	
Ordinance prompted certified mail		\$ 10.00	\$ 10.00	
Administrative fee to certify unpaid bill(s) to Douglas County Auditor		\$ 60.00	\$ 60.00	
Election filing fee		\$ 2.00	\$ 2.00	
Late fee for billed services (% per month)		10%	10%	
Administrative fee (per hour)		\$ 60.00	\$ 60.00	
Dog license		\$ 10.00	\$ 10.00	
NSF Check		\$ 40.00	\$ 40.00	

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							2024	2025	
Water/Waste Water									
<u>UTILITY FEES - POTABLE WATER</u>									
Base Charge (Minimum charge) per unit							\$ 45.00	\$ 45.00	
1,000 gallons of water							\$ 5.00	\$ 5.00	
New resident/tenant application fee							\$ 30.00	\$ 30.00	
Turn on water supply							\$ 30.00	\$ 30.00	
Turn off water supply							\$ 30.00	\$ 30.00	
Reconnect water supply due to water shutoff (delinquent)							\$ 75.00	\$ 75.00	
Duplicate monthly billing to tenant or another party per month							\$ 1.00	\$ 1.00	
Late fee or Penalty charge (% of unpaid prior month's balance)							10%	10%	
<u>WAC FEE</u>							\$ 1,500.00	\$ 1,500.00	
COST OF CITY-APPROVED METER IS HOMEOWNER'S RESPONSIBILITY							\$ 350.00	\$ 350.00	
<u>UTILITY FEES - WASTE WATER</u>									
Base Charge							\$ 29.00	\$ 29.00	
Duplicate monthly billing to tenant or another party per month							\$ 1.00	\$ 1.00	
Late fee or Penalty charge (% of unpaid prior month's balance)							10%	10%	
<u>SAC FEE</u>							\$ 2,000.00	\$ 2,000.00	
<u>TRUNK FEES</u>									
SEWER TRUNK AREA							\$ 2,500.00	\$ 2,500.00	
WATER TRUNK AREA							\$ 2,250.00	\$ 2,250.00	
<u>ANIMAL IMPOUND FEE</u>							\$ 75.00	\$ 75.00	
Boarding (per day)							\$ 12.00	\$ 12.00	
Animal Impound Fee (2nd time)							\$ 125.00	\$ 125.00	
Boarding (per day)							\$ 15.00	\$ 15.00	
<u>PLANNING/ZONING</u>									
Right-of-Way Permit							\$150.00	\$150.00	
Driveway Permit							\$100.00	\$100.00	
Conditional Use (plus out of pocket costs)							\$200.00	\$200.00	
Interim Use Permit (plus out of pocket costs)							\$200.00	\$200.00	
Variance							\$200.00	\$200.00	
Rezoning							\$200.00	\$200.00	
Vacation							\$200.00	\$200.00	
Tax Increment							\$1,000.00	\$1,000.00	
							Page 3 of 5		

				2024	2025	
<u>RESIDENTIAL PERMITS</u>				\$101.00	\$101.00	
Residential Permit Fee						
Plan Review Feedback						
State Surcharge						
Re-roofing, residing and insulating				\$101.00	\$101.00	
Razing a building				\$151.00	\$151.00	
Window Replacement (same size)				\$101.00	\$101.00	
Window Replacement (with structural change)						
Fences and Walls over 7" (length 16')				\$51.00	\$51.00	
Plan review, per hour				\$85.00	\$85.00	
Additional plan review required by changes, additions or revisions to original plans				\$85.00	\$85.00	
	(per hr, minimum one hour)					
Building permit based on valuation \$1-\$500				\$23.50	\$23.50	
Building permit based on valuation \$501-\$2,000: \$23.50 for first \$500				+\$3.05/\$100	+\$3.05/\$100	
	plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000.					
Building permit based on valuation \$2,001-\$25,000 for first \$2,001				+\$14/\$1000	+\$14/\$1000	
	plus \$14 for each additional \$1000, or fraction thereof, to and including \$25,000					
Building permit based on valuation \$25,001-\$50,000 \$391.25 for first \$25,001				+\$10.10/\$1000	+\$10.10/\$1000	
	plus \$10.10 for each additional \$1000, or fraction thereof, to and including \$50,000					
Building permit based on valuation \$50,001-\$100,000: \$643.75 for first \$50,001				+\$7/\$1000	+\$7/\$1000	
	plus \$7.00 for each additional \$1000, or fraction thereof, to and including \$500,000					
Building permit based on valuation \$100,001-\$500,000: \$993.75 for first \$100,000				+\$5.60/\$1000	+\$5.60/\$1000	
	plus \$5.60 for each additional \$1000, or fraction thereof, to and including \$100,000					
Building permit based on valuation \$500,001-\$1,000,000: \$3,233.75 for first \$500,000				+\$4.75/\$1000	+\$4.75/\$1000	
	plus \$4.75 for each additional \$1000, or fraction thereof, to and including \$100,000,000					
Building permit based on valuation \$1,000,001 and up: \$5,608.75 for first \$100,000,000				+\$3.15/\$1000	+\$3.15/\$1000	
	plus \$3.15 for each additional \$1000, or fraction thereof					
<u>Plumbing Permit</u>						
Residential Alteration		\$100 + \$1.00 State Surcharge = \$101.00				
Residential New		\$100 + \$1.00 State Surcharge = \$101.00				
Sprinkler/Irrigation System		\$100 + \$1.00 State Surcharge = \$101.00				
<u>Mechanical Permit</u>						
Residential Alteration		\$100 + \$1.00 State Surcharge = \$101.00				
Residential Fireplace		\$100 + \$1.00 State Surcharge = \$101.00				
Residential New		\$100 + \$1.00 State Surcharge = \$101.00				

COMMERCIAL PERMITS**Building Permits**

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Commercial Demolition Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Plumbing Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Mechanical Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Fire Suppression and Alarm Permits

Valuation based using UBC Table 1A	
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Fences/Walls over 6 Feet & [Permanent Signs/Zoning]

Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	50% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Zoning Permits

Agriculture Buildings	
Permit Fee	Valuation based - \$100 for \$0 to \$20,000 and \$6.00 per \$1,000 thereafter
No Plan Review Fee	
No Surcharge Fee	

Inspections Outside Normal Business Hours

\$85 per hour, 1 hour minimum

Inspections for which no fee is specifically indicated

\$50.00 per inspection

Investigation Fees

Work which was started without a permit shall be subject to an investigation fee equal to the permit fee, less the surcharge

Section II

AMENDED by the City Council of the City of Carlos, Minnesota,
this 9th day of October 2025

CERTIFICATION OF UNPAID CHARGES

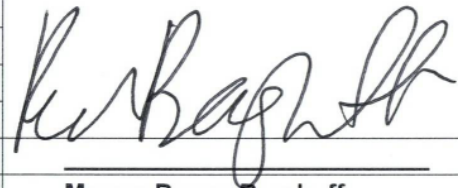
Nothing in this section shall be held or construed as in any way stopping or interfering with the
City's right to certify unpaid service and assessments against any premises affected,
including any past due and/or delinquent fees, interest and late fees.

	James Young	Ronna Berghoff	Jon Trenne	Damon Bullock	Ashley Wildman
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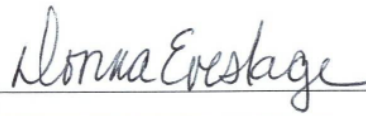
YES:		X	X	X	X
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NO:	X				
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ABSENT:	Not present				
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Mayor: Ronna Berghoff



ATTEST:

City Clerk: Donna Eveslage