

RESOLUTION #2023-3

RESOLUTION TO ACCEPT THE 2023 FEE SCHEDULE INTO ORDINANCE

WHEREAS, at the first council meeting the City Fee Schedule shall be revised and accepted by the City Council for the current year;

THEREFORE, BE IT RESOLVED,
that the following City Fee Schedule shall be
Approved as Ordinance for 2023:

Includes Attachment

Adopted by the City Council of the City of Carlos, County of Douglas, State of Minnesota,
this the 12th Day of January, 2023.



Mayor Todd Burgess

ATTEST: 

City Clerk Lori Johnson

Ordinance Number 2023.01.12

An Ordinance establishing a fee schedule for various licenses, services and permits
for the City of Carlos January 1, 2023.

The City Council of the City of Carlos, Minnesota, does Ordain:

Section 1 The fee schedule for the City of Carlos shall be as follows:

TYPE OF LICENSE, SERVICE OR PERMIT

LIQUOR & TOBACCO LICENSES

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Annual on-sale beer license	\$ 105.00	\$ 105.00	\$ 105.00
On-Sale Intoxicating Liquor License - Annual	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Intoxicating Liquor Sunday	\$ 110.00	\$ 110.00	\$ 110.00
Off-Sale Intoxicating Liquor License - Annual	\$ 110.00	\$ 110.00	\$ 110.00
Tobacco License	\$ 25.00	\$ 25.00	\$ 25.00
Background investigation to issue license	*OPC	*OPC	*OPC

FIRE

Controlled House Burn (minimum)	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
Vehicle Fire (if domiciled outside of CFD protection area)	\$ 350.00	\$ 350.00	\$ 400.00

PUBLIC WORKS

Chain saw (with operator) per hour plus portion of hour	\$ 75.00	\$ 75.00	\$ 100.00
Sweeper (includes operator) per hour plus portion of hour	\$ 125.00	\$ 125.00	\$ 125.00
Snowplow truck (includes operator) per hour plus portion of hour	\$ 125.00	\$ 125.00	\$ 125.00
Mow lawn (with operator) per hour plus portion of hour	\$ 75.00	\$ 75.00	\$ 100.00

MISCELLANEOUS

Special Assessment Searches (per parcel)	\$ 20.00	\$ 20.00	\$ 20.00
Photocopies - Black & White (per page)	\$ 0.25	\$ 0.25	\$ 0.25
Public Hearing Request or Special Council Meeting request	\$ 450.00	\$ 450.00	\$ 450.00
Refuse Collection License	\$ 100.00	\$ 100.00	\$ 100.00
Ordinance prompted certified mail	\$ 5.00	\$ 5.00	\$ 7.00
Administrative fee to certify unpaid bill(s) to Douglas County Auditor	\$ 50.00	\$ 50.00	\$ 60.00
Election filing fee	\$ 2.00	\$ 2.00	\$ 2.00
Late fee for billed services (% per month)	10%	10%	10%
Administrative fee (per hour)	\$ 50.00	\$ 50.00	\$ 60.00
Dog license	\$ 10.00	\$ 10.00	\$ 10.00
NSF Check	\$ 30.00	\$ 35.00	\$ 40.00

Water/Waste Water

UTILITY FEES - POTABLE WATER

Base Charge (Minimum charge) per unit	\$	43.00	\$	43.00	\$	44.00
1,000 gallons of water	\$	5.00	\$	5.00	\$	5.00
New resident/tenant application fee	\$	25.00	\$	25.00	\$	30.00
Turn on water supply	\$	20.00	\$	20.00	\$	30.00
Turn off water supply	\$	20.00	\$	20.00	\$	30.00
Reconnect water supply due to water shutoff (delinquent)	\$	60.00	\$	60.00	\$	75.00
Duplicate monthly billing to tenant or another party per month	\$	1.00	\$	1.00	\$	1.00
Late fee or Penalty charge (% of unpaid prior month's balance)		10%		10%		10%
WAC FEE	\$	1,500.00	\$	1,500.00	\$	1,500.00

COST OF CITY-APPROVED METER IS HOMEOWNER'S RESPONSIBILITY

UTILITY FEES - WASTE WATER

Base Charge	\$	25.00	\$	25.00	\$	27.00
Duplicate monthly billing to tenant or another party per month	\$	1.00	\$	1.00	\$	1.00
Late fee or Penalty charge (% of unpaid prior month's balance)		10%		10%		10%
SAC FEE	\$	2,000.00	\$	2,000.00	\$	2,000.00

TRUNK FEES

SEWER TRUNK AREA	\$	2,500.00	\$	2,500.00	\$	2,500.00
WATER TRUNK AREA	\$	2,250.00	\$	2,250.00	\$	2,250.00

2021 2022 2023
CURRENT

PLANNING/ZONING

Right-of-Way Permit	\$ 100.00	\$ 100.00	\$ 150.00
Driveway Permit	\$ -	\$ -	\$ 100.00
Conditional Use Permit (plus out of pocket costs)	\$ 200.00	\$ 200.00	\$ 200.00
Variance	\$ 200.00	\$ 200.00	\$ 200.00
Rezoning	\$ 200.00	\$ 200.00	\$ 200.00
Vacation	\$ 200.00	\$ 200.00	\$ 200.00
Tax Increment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUILDING PERMIT FEES

Re-roofing, residing and insulating	\$ 40.00	\$ 40.00	
Razing a building	\$ 40.00	\$ 40.00	
Building removed from the City of Carlos	\$ 40.00	\$ 40.00	
Moving a building	\$ 40.00	\$ 40.00	
Moved building initial inspection permit	\$ 60.00	\$ 60.00	
Additional inspections, reinspections (per hr, minimum one hour)	\$ 65.00	\$ 65.00	
Plan review-detached garage	\$ 50.00	\$ 50.00	
Plan review-deck	\$ 25.00	\$ 25.00	
Additional plan review required by changes, additions or revisions to original plans (per hr, minimum one hour)	\$ 65.00	\$ 65.00	
Building permit based on valuation \$1-\$2,000	\$ 40.00	\$ 40.00	
Building permit based on valuation \$2,001-\$25,000 for 1st \$2,001 plus \$9/\$1,000 add'l or fraction thereof	\$ 45.00	\$ 45.00	
Building permit based on valuation \$25,001-\$50,000 For 1st \$25,001 Plus \$6.5/\$1,000 add'l or fraction thereof	\$ 252.00	\$ 252.00	
Building permit based on valuation \$50,001-\$100,000 For 1st \$50,001 Plus \$4.5/\$1000 add'l or fraction thereof	\$ 414.50	\$ 414.50	
Building permit based on valuation \$100,001-\$250,000 for 1st \$100,001 Plus \$3.5/\$1,000 add'l or fraction thereof	\$ 639.50	\$ 639.50	

Building permits for valuation above \$250,000 to be determined by City council action.

ANIMAL IMPOUND FEE

Boarding (per day)	\$ 75.00	\$ 75.00	\$ 75.00
Animal Impound Fee (2nd time)	\$ 12.00	\$ 12.00	\$ 12.00
Boarding (per day)	\$ 125.00	\$ 125.00	\$ 125.00
Boarding (per day)	\$ 15.00	\$ 15.00	\$ 15.00

Section II

ADOPTED by the City Council of the City of Carlos, Minnesota,
this 12th day of January 2023

CERTIFICATION OF UNPAID CHARGES

Nothing in this section shall be held or construed as in any way stopping or interfering with the City's right to certify unpaid service and assessments against any premises affected, including any past due and/or delinquent fees, interest and late fees.

James	Ronna	Donna	Todd	Ashley
Young	Berghoff	Eveslage	Burgess	Wildman

YES: X X X X X

NO:

ABSENT: None