

City of Carlos

109 1st Street West

P.O. Box 276

Carlos, MN 56319



City Clerks Report for September 2025

- 1) Meters were read on 10/01/2025 and bills were sent out on 10/6/2025.
 - a. \$835.22 in late accounts (see comments on Late Fees document - \$771.67 balance and \$23.48 in late fees)
- 2) Elected Officials - MN Statute 181.101 - also this allows for proper reporting to the MN Unemployment Insurance and the New Paid Leave effective 2026.
 - a. State that all employees and elected officials (mayor, council members, and judges) should be paid every 31 days. Confirmed with the League of MN Cities.
 - i. Please provide the clerk with a list of meetings you have attended from January - September 2025. This should bring us to a current, moving forward the clerk will process previous monthly on the following Monday (which should allow everyone to get their time emailed to the clerk) to ensure they are paid that following Friday. (Example: October meetings will be processed on November 3rd, paid for November 7th).
- 3) Volunteer Firefighters and first responders
 - a. Per Statute should be paid every 31 days as well, unless the employer and the employee mutually agree upon payment at longer intervals.
 - i. Do you want to continue to be paid annually?
 - If yes, please have all times submitted to the clerk by the first Monday of the New Year to ensure payment by that following Friday.
- 4) Applied for grant for 2025 Polling Place Accessibility Grant with Office of Minnesota Secretary of State to replace the front door with an ADA Compliant door with wireless push button access, updating the second door, and removal of 15ft of concrete from sidewalk and cut parking lot. Pour new concrete wide by 15 feet long with ADA requirements of slope to new door.
- 5) Fall Forums - LMC is offering webinars designed to sparks ideas, provide practical tools, and connect you with state leader and other resources. These 1-hour webinars will cover Designing Cities for the Future, Child Care and Economic Development: A Community Collaboration, Creating Age-Friendly Cities, Navigating the Complexities of Tax Increment Financing, and Across the Aisle: Lessons from MN Legislative Exchange Program which runs from 10/20-10/24/2025. All these sessions for \$30 (plus access to recordings afterward).
- 6) MCFOA REGION 1 MEETING & TRAINING in Bemidji City Hall. Cost is \$25/Agenda they are focusing on the Paid Family Leave and Employee Health & Wellness. October 23rd.