

MINUTES of: City of Carlos

Meeting was available to be attended in person or over Zoom.

City Hall/ Office, 109 1st St W Carlos, MN 56319

Thursday, March 13, 2025, 7:00 PM

Mayor Ronna Berghoff called the City of Carlos Regular Council meeting to order at 7:00pm.

- **Pledge of Allegiance @ 7:00 pm**
- **Roll Call** was taken Mayor Ronna Berghoff, Council Persons Donna Eveslage, Ashley Wildman, Damon Bullock, and James Young were present. In attendance: Fire Chief Colton Steidl and Deputy Chief Jacob Steidl, Public Works Kalin Hacker. Also, in attendance were, City Engineer Jared Voge Katie Bullock and Teresa Zwieg attended via Zoom.
- **Meeting Minutes from January 9th, 2025, were reviewed.** Ashley Wildman made a motion to approve January Minutes, Damon Bullock seconded them. Motion Carried.
- **Meeting Minutes from February 13th, 2025, were reviewed. Claims number 2784 needed a date. The date should be 2/13/25 and the Fire call log should have been January 2025 not 2024 both items corrected.** Donna Eveslage made a motion to approve February Minutes, Damon Bullock seconded them. Motion Carried.
- **Special Meeting Minutes from February 22nd, 2025, were reviewed.** Donna Eveslage made a motion to approve February Special Meeting Minutes, Ashley Wildman seconded them. Motion Carried.
- **Mayor requested Petitions from the Public: there were none**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

a.) City Treasurer Report

1.) FEBRUARY TREASURER REPORT

Jan 31 Balance City Checking Account:	\$352,848.68
Jan 31 Balance Savings Account at First Western:	\$437,841.01
Jan 31 Balance MPFA Debt Service Fund:	\$19,598.14
Jan 31 Bal CD#1242780 Matures 3/18/2025	\$205,041.10
Jan 31 Bal CD#1237634: Matures 12/21/24, 5.25%	0
Jan 31 Balance Bremer Savings Account	<u>\$488,068.92</u>
Total City of Carlos Assets as of December 31:	<u>\$1,150,902.02</u>
Jan 31 Balance CFD Savings Account:	<u>\$138,485.65</u>

Receipts for JANUARY totaled: \$19,994.16. Disbursements for JANUARY: \$31,300.69.

TOTAL CLAIMS for Month of February: \$ 10,854.93

MARCH TREASURER REPORT

Feb 28 Balance City Checking Account:	\$317,038.17
Feb 28 Balance Savings Account at First Western:	\$439,070.56
Feb 28 Balance MPFA Debt Service Fund:	\$ 27,666.70
Feb 28 Bal CD#1242780 Matures 3/18/2025	\$205,041.10
Feb 28 Bal CD#1237634: Matures 12/21/24, 5.25%	0
Feb 28 Balance Bremer Savings Account	<u>\$489,106.04</u>
Total City of Carlos Assets as of February 28:	<u>\$1,477,922.57</u>
Feb 28 Balance CFD Savings Account:	<u>\$138,874.55</u>

Receipts for FEBRUARY totaled: \$3,762.54. Disbursements for FEBRUARY: \$52,855.37.

TOTAL CLAIMS for Month of March:**Claims #2808-2828****total: \$ 9,408.21****CLAIMS 2808- 2828 March 2025**

Date	Vendor	Claim#	Check#	Amount
3/9/2025	Voided Printer error		11984	
3/9/2025	Voided Printer error		11985	
3/9/2025	Douglas Cty Sheriff	2808	11986	\$ 901.20
3/9/2025	Alex Rubbish	2809	11987	\$ 125.79
3/9/2025	D&D Mfg	2810	11988	\$ 240.00
3/9/2025	Brothers Market	2811	11989	\$ 570.58
3/9/2025	Menards	2812	11990	\$ 56.64
3/9/2025	Menards	2813	11991	\$ 206.98
3/9/2025	Menards	2814	11982	\$ 45.64
3/9/2025	MN Dept of Health	2815	11993	\$ 554.00
3/9/2025	Lakes Area Excavating Inc.	2816	11994	\$ 1,105.00
3/9/2025	Ace Hardware	2817	11995	\$ 23.98
3/9/2025	Lakes Area Humane Society	2818	11996	\$ 70.00
3/9/2025	Douglas County Demo Landfill	2819	11997	\$ 35.10
3/9/2025	Kalin Hacker	2820	11998	\$ 95.20
3/9/2025	League of MN Cities	2821	11999	\$ 545.58
3/9/2025	Douglas County Public Works	2822	12000	\$ 399.70
3/9/2025	RMB Environmental Lab	2823	12001	\$ 20.00
3/9/2025	Arrow EMS	2824	12002	\$ 2,000.00
3/13/2025	Thorton, Dolan Bowen, Klecker	2825	12003	\$ 128.00
3/13/2025	Center Point Energy	2826	12004	\$ 1,713.82
3/13/2025	JZ fire Extinguishers	2827	12005	\$ 371.00
3/13/2025	West Central Initiative	2828	12006	\$ 200.00
3/13/2025	Voided Printer error		12007	
3/13/2025	Voided Printer error		12008	
3/13/2025	Voided Printer error		12009	
3/13/2025	Voided Printer error		12010	
3/13/2025	Voided Printer error		12011	
3/13/2025	Voided Printer error		12012	
3/13/2025	Voided Printer error		12013	
3/13/2025	Voided Printer error		12014	
3/13/2025	Voided Printer error		12015	
3/13/2025	Voided Printer error		12016	
3/13/2025	Voided Printer error		12017	
				\$ 9,408.21

c.)

Donna Eveslage made a motion to approve February Treasurer Report and Claims; **Ashley Wildman** seconded it. Motion passed.

b.) Engineer Report, Jared Voge:

- Got the Department of Health Lead Service Line grant submitted. Need to look for the ARC GIS renewal should come to email through ESRI. Need to get the contract updated so it does not lapse.

C. Public Works Report: Kalin Hacker Reported

- Question about manhole dropping on 1st street (will assess as it gets warmer)
- Samples were done on 3/13/25
- Flow meters (3) should be inspected annually. It is a cost of 434 dollars each.
- Fire Extinguishers are all certified for 2025
- Kalin looked into the holidays lights the current length we have are 110ft and 80ft. the lengths they offer are 100ft and 75 ft. Kalin can purchase at own discretion.
- Alexandria Street sweeper will be coming to City of Carlos for a cost of \$30,000 and we will be

looking to sell ours. City of Miltona has expressed interest in our current sweeper. Our sweeper could potentially go for up to \$10,000 according to quotes that Kalin found for similar sweepers. We would be willing to offer it to Miltona at a rate \$7,500. Start at the \$10,000 for other entities outside of neighboring cities.

- Kalin has been working on making the water reporting easier with he handheld device for reporting.

d.) **Carlos Clerk Report:**

- ACH is setup
- Importing and exporting of water bill readings are being set up properly. Good things coming.
- New Clerk starting 3/17/25 Donna Eveslage WELCOME!

e.) **Fire Department Report: Fire Chief Colten Steidl**

CARLOS FIRE DEPT. CALL LOG February 2025						
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>Mutual Aid</u>	<u>TOTALS</u>
MEDICAL	3	1	3	2	0	9
FIRE RESCUE	0	0	1	0	0	1

- Fire rig still coming hopefully end of this month

f.) **Ball Park Committee Report, Damon Bullock:** Nothing new to report.

g.) **Sheriff Department Log:** Looks good.

UNFINISHED BUSINESS

A. NEW FIRE HALL UPDATE: Meeting monthly, working on information for township meetings.

B. BRUSH PILE / CITY DUMP: previously discussed. Looking good. Kalin hopes to burn if the weather allows. Community members asking about compost, we are ok if they come out with bucket and shovel to get some no equipment allowed to get compost.

C. UPDATE “NUISANCE PROPERTIES” Nothing new to report

NEW BUSINESS

A. Discuss Maturing CD: Decision made to roll over another 6 months @ 4.14% with First Western Bank. Ronna Berghoff made a motion, **Damon Bullock** Seconded it, Motion carried.

B. Resolution to approve Electronics Funds Transfer: Ashley Wildman made the motion to accept The Resolution 2025.03.13.01 Strikeout Lori Johnson and add Donna Eveslage. Ashley Wildman motioned Donna Eveslage Seconded it. Motion carried.

MISCELLANEOUS:

None

REMINDERS of UPCOMING EVENTS: None

ADJOURNMENT: Ashley Wildman made a motion Adjourn; Donna Eveslage seconded it. Motion carried. Meeting was adjourned at 8:20pm



Ashley Wildman, City of Carlos Council Member