

MINUTES of: City of Carlos

Meeting was available to be attended in person or over Zoom.

City Hall/ Office, 109 1st St W Carlos, MN 56319

Thursday, July 10th, 2025 @ 7:00 PM

Mayor Ronna Berghoff called the City of Carlos Regular Council meeting to order at 7:00pm.

- **Pledge of Allegiance 7:00 pm**
- **Roll Call** - the following were present Mayor Ronna Berghoff, Council Persons Ashley Wildman, Damon Bullock, and John Trenne were present. In attendance: Rebecca Peterson with West Central Initiative, Clarke Comer with Farmers Insurance, City Clerk Donna Eveslage, Fire Chief Colton Steidl and Deputy Chief Jacob Steidl, Jared with Bolton & Menk, Public Works Kalin Hacker, Deputy Clerk Jackie Dokken, Teresa Zwieg and Todd Burgess. No attendance via Zoom.
- **Meeting Minutes from June 12th, 2025, were reviewed.** Damon Bullock made a motion to approve June minutes; Ashley Wildman seconded them. Motion Carried.
- **Mayor requested Petitions from the Public:**
 - Rebecca from West Central Initiative provided an organizational update, thanked us for the previous donation, provided information about a grant that would be available in the Fall of 2025, Mayor Ronna asked about their ability to help with updating our downtown she advised us to watch for funding opportunities.
 - Clarke Comer from Farmers Insurance was here to provide an update on city insurance renewal for 2025-2026
 - Dean Lindstrom – Not present

REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

a.) City Treasurer Report

JULY TREASURER REPORT

JUN 30 Balance City Checking Account:	\$297,579.66
JUN 30 Balance Saving Account at First Western:	\$444,144.71
JUN 30 Balance MPFA Debt Service Fund:	\$ 60,129.10
JUN 30 Bal CD#1242780 Matures 9/18/2025 (4.10%):	\$209,870.80
JUN 30 Bal Bremer Saving Account:	\$493,650.23

Total City of Carlos Assets as of JUNE 30th: **\$1,644.771.37**

JUN 30 CFD Saving Account: \$140,479.46

Receipts for JUNE totaled: \$184,468.21 Disbursements for JUNE totaled: \$56,613.06

CLAIMS 2903-2927 JULY 2025

Date	Vendor	Claim#	Check#	Amount
7/10/2025	Ace Hardware	2903	12096	\$312.89
7/10/2025	Alex Rubbish	2904	12097	\$340.14
7/10/2025	Alexandria Technical & Community College	2905	12098	\$2,091.00
7/10/2025	Auto Value	2906	12099	\$136.54
7/10/2025	AW Research Laboratories, Inc.	2907	12100	504.00
7/10/2025	Brother's Market Stores	2908	12101	\$386.10
7/10/2025	Carlos Township	2909	12102	\$28.00
7/10/2025	Douglas County Recorder's Office	2910	12103	\$46.00
7/10/2025	Donna Eveslage	2911	12104	\$130.70
7/10/2025	Douglas Cty Demolition	2912	12105	\$55.28
7/10/2025	D&D Distributing and Mfg	2913	12106	\$240.00
7/10/2025	Display Sales	2914	12107	\$3,028.00
7/10/2025	Douglas Cty Sheriff's Office	2915	12108	\$901.20
7/10/2025	Gopher State One-Call	2916	12109	\$2.70
7/10/2025	Hawkins	2917	12110	\$536.57

7/10/2025	Hydronic Distributions Center	2918	12111	\$723.00
7/10/2025	Menard's	2919	12112	\$50.43
7/10/2025	MN Fire Serv Certification Board	2920	12113	\$262.00
7/10/2025	Moench Body Shop	2921	12114	\$77.40
7/10/2025	MN Public Facilities Authority	2922	12115	\$80,375.00
7/10/2025	Thorton, Dolan, Bowne, Klecker	2923	12116	\$426.00
7/10/2025	Tim Sukke Excavating Inc	2924	12117	\$2,499.05
7/10/2025	USA Bluebook	2925	12118	\$171.32
7/10/2025	Inspection, Inc	2926	12119	\$75.00
7/10/2025	MN Dept of Labor & Industry	2927	12120	\$177.00
	TOTAL			\$93,575.32

Jon Trenne made a motion to approve the Claims Report; Damon Bullock seconded them. Motion carried.

b.) Fire Department Report: Fire Chief Colten Steidl

CARLOS FIRE DEPT. CALL LOG June 2025							
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>Mutual Aid</u>	<u>TOTALS</u>	<u>Weather</u>
MEDICAL	2	0	7	1	0	10	
FIRE RESCUE	0	0	2	0	0	2	2

Parade at 2pm on 7/12/2025, Water fights to follow at 3pm, Street Dance from 8:30-12:30

c.) Engineer's Report: Jared Voge

- Lead service lines – we have around 90 residents that have not responded, discussed that we will need to work with residents to get this project completed this fall.
- Water tower – question was asked if we have enough compacity withstand more growth within our community, the answer was YES there is plenty of room.
- Suggestions was made to resurface streets, especially the East Side of town or at least consider seal coating.

d.) Public Work Report: Kalin Hacker

- Streetlights are up and running. Streets were swept this week in preparation for Carlos Days.
- Well inspected needs to pull pump to inspect as it's been 9 years since last inspection.
- Andy's Auto Repair is working on the City Truck as it broke down this past week.
- Discussed the benefits of backup generator for the water pump – Kalin will do some more research and provide an update. DNR offers these to fire department for the cities.
- Scoreboard being looked at the Indigo Signs
- Resident at 107 Muyers Street has a leak on the city side – working with plumber to have this fix
- Johnson's Jetliner proposed a 5-year sewer cleaning maintenance program starting in 2025. This was approved and will move forward with Johnson Jetliner.

e.) Clerk's Report: Donna Eveslage

- Meters were read on June 30th, bills sent out on July 3
- Grant from CenterPoint Energy was approved for AED and training
- Discussed Trespassing Invoice – council agreed this stands as originally billed, Donna will notify the business
- Advised the council of the June 24th meeting it was agreed I should work on creating a Personnel Handbook, discussing briefly the new changes for PFML that is coming into effect 1/1/2026
- The council agreed Donna could go to training in Staples on September 4th-5th.
- Asked council if anyone would be interested in attending LMC Meeting in Garfield on 7/29/2025 @ 8:30-9:30

f.) Sheriff's Log – looked good, no concerns.

g.) Ball Park Committee Report – nothing to update

UNFINISHED BUSINESS

A. New Fire Hall Update:

- a. Created a building committee

B. Nuisance Properties:

- a. Send letter to Post Office – letter was not sent because on 7/14/2025 it appears that the weeds and tall grass was taken care of.
- b. Send letter to 10 Carlos to take of tall grass within their fence

NEW BUSINESS

- ### **A. New Lease Agreement**
- extended to 2031. Ronna and Donna will go to the bank to get this signed with a notary.

Jon Trenne made a motion to approve extending the lease to 2031; Damon Bullock seconded them. Motion carried.

MISCELLANEOUS

- ### **A. Low hanging branches around town**
- may contact Larry Stiedl Tree Service

REMINDER of UPCOMING EVENTS

- ### **A. Street Dance Saturday evening**

ADJOURNMENT – Ashley Wildman made a motion to Adjourn; Ronna seconded. Motion carried