

Carlos Area Fire Joint Powers Agreement (JPA) Meeting Minutes

Date: Monday, July 27th, 2026

Start Time: 6:30 PM

Location: Carlos City Hall

1. Call to Order

- Roll Call / Members Present
 - Ronna Berghoff, City of Carlos
 - Jon Trenne, City of Carlos
 - Bill Krivanek, Carlos Township
 - Dwayne Waldorf, Carlos Township
 - Andy Miller, Belle River Township
 - Introduction of Board and those in attendance.
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2. Approval of Meeting Minutes

- Review and approval of minutes from July 13th, 2026
 - Motion to approve minutes: **Waldorf, seconded Krivanek – Passed**
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3. Reports

a. Treasurer's Report

1. No Treasurers reports

4. Old Business

a. Project Discussion

- Carlos township passed the resolution to hold special meeting on Aug 6th to review the bids and formulate the question to be placed on the November ballot.
- Jason Murray will be present on Aug 3rd meeting to help formulate numbers of the tax impact based on the bids that will be reviewed that evening for each entity.
- Dan Burns with Fryberger Law will help write and finalize the question that will be placed on the ballot for November for Carlos Township.

5. New Business

a. Data Request and Response Process

- Submitted and sent; July 1, 2026
- Carlos Township has completed theirs and will be hand delivering a flash drive to one of the requesters.

b. Recommendation from Dan Burns: about clarification and formalities to get a referendum question on the ballot in November for Carlos Townships

- August 3rd is the JPA meeting when we will look at bids and review to help solidify a project cost.
- August 6th is Carlos Township meeting where they will approve a resolution for a special election, to have the vote on the ballot in November. This needs to be into the County by August 10th
- Wording of this special election ballot question, will be done by Dan Burns of Fryberger Law.

c. Bids:

- Currently out for bid. Joe will present bids at the 8/3 board meeting for the board to review.

d. Building Committee

- Committee Members:
 - Mike Swendsrud – Not Present
 - Lawrence Keenan – Not Present
 - Fire Department Members
 - 2-3 Fireman

e. Getting information out for special election vote in November:

- Public information meeting (Mid-October)
- Carlos Township meeting will be sending out a newsletter and explaining the project (Sept)
- Schedule meeting with a one on one interview with Echo Press or letter to Editor
- Open line

6. Miscellaneous

a. Discussion on how to inform our residents about the project to make a fully educated decision. – discussion just above.

7. Next Meeting Date and Time

- Confirm: **August 3rd, 2026 – 6:30 PM at Carlos City Hall this is a special meeting.**
- Preliminary Agenda Items:
 - Review bids

8. Adjournment

- Motion to adjourn: **Krivanek, second Waldorf – passed.**
- Adjournment time recorded: 6:55 pm
- Notes completed by: Ronna Berghoff, Carlos Area Fire JPA, Secretary; City of Carlos, Mayor

JPA BOARD CONTACT INFORMATION:

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