

Carlos Area Fire Joint Powers Agreement (JPA) Meeting Minutes

Date: Monday, September 8th, 2025

Start Time: 6:30 PM

Location: Carlos City Office

1. Call to Order

- Roll Call / Members Present
 - Ronna Berghoff, City of Carlos
 - Colten Steidl, Carlos Fire Department
 - James Young, City of Carlos
 - Bill Krivanek, Carlos Township
 - Dwayne Waldorf, Carlos Township
 - Andy Miller, Belle River Township
 - Mike Modahl, resident Carlos Township
 - Jon Trenne, resident City of Carlos
 - Mike Swensrud, resident Carlos Township
 - Introduction of Board
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2. Approval of Meeting Minutes

- Review and approval of minutes from August 25th, 2025
 - Motion to approve minutes: **Waldorf, second Krivanek – Passed**
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3. Reports

a. Treasurer's Report

- Bolton and Menk bill paid as of 8/19/2025
- Current Balance \$9,966.53
 - Motion to approve: **Berghoff, second Waldorf - Passed**

4. Old Business

a. Project Discussion

- Mike Swensrud, resident, and building committee member; desires plans to go to Tradesman Construction, Srock Construction, Morton Buildings, Hilltop and Innovative

- 72x180 building size- 12,900 sq feet and floor plan from Bolton and Menk
- Waldorf will contact Srock Construction (Kelly 320-760-3015)
- Berghoff will contact Tradesman Construction (Rachel Buse)
- Krivanek will contact Morton (Brad Coleman salesman)
- If needed could take off one bay, based on Fire Department discussion.
- Invite them to a meeting, to share with all of them at the same time, give them 45 days. Invite to Sept 22nd, 2025 meeting at Carlos City Hall.

b. Carlos Township Funding

- Carlos Township had their levy meeting and the levy passed for funds to cover bills that have already been paid, but there was also an amendment to stop all funding for future design and engineering until they see plans.

5. New Business

a. Fire Contracts

- Questions on how contracts with Fire Departments are made and renewed. Clarified that these are auto renewed on an annual basis, unless requested by either party to have an amendment.

b. Building Committee

- Committee Members:
 - Mike Swendsrud
 - Lawrence Keenan
 - Fire Department Members
 - 2-3 Fireman
 - Mike Swendsrud present and part of discussion as noted above in Project discussion

c. Fundraising

- People can donate to have their name displayed in some way. Continue to discuss this.

6. Miscellaneous

a. None

7. Next Meeting Date and Time

- Confirm: **September 22nd, 2025** – 6:30 PM at **Carlos City Hall**
 - Preliminary Agenda Items:
 - Meeting with Construction companies to share our vision and get quotes and design suggestions.
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8. Adjournment

- Motion to adjourn: **Berghoff, second Waldorf – passed.**
- Adjournment time recorded: 7:47 pm
- Notes completed by: Ronna Berghoff, Carlos Area Fire JPA, Secretary; City of Carlos, Mayor

JPA BOARD CONTACT INFORMATION:

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