

Ordinance Number 2024.01.01

**An Ordinance establishing a fee schedule for various licenses, services and permits
for the City of Carlos January 1, 2024.**

The City Council of the City of Carlos, Minnesota , does Ordain:

Section I

The fee schedule for the City of Carlos shall be as follows:

TYPE OF LICENSE, SERVICE OR PERMIT

2022

2023

2024

CURRENT

CURRENT

LIQUOR & TOBACCO LICENSES

Annual on-sale beer license	\$ 105.00	\$ 105.00	\$ 105.00
On-Sale Intoxicating Liquor License - Annual	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Intoxicating Liquor Sunday	\$ 110.00	\$ 110.00	\$ 110.00
Off-Sale Intoxicating Liquor License - Annual	\$ 110.00	\$ 110.00	\$ 110.00
Tobacco License	\$ 25.00	\$ 25.00	\$ 25.00
Background investigation to issue license	*OPC	*OPC	*OPC

FIRE

Controlled House Burn (minimum)	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
Fee for Fire Call per hour, Minimum 1 Hour, No Cap	\$ 350.00	\$ 500.00	\$ 500.00

PUBLIC WORKS

Chain saw (with operator) per hour plus portion of hour	\$ 75.00	\$ 100.00	\$ 100.00
Sweeper (includes operator) per hour plus portion of hour	\$ 125.00	\$ 125.00	\$ 125.00
Snowplow truck (includes operator) per hour plus portion of hour	\$ 125.00	\$ 125.00	\$ 125.00
Mow lawn (with operator) per hour plus portion of hour	\$ 75.00	\$ 100.00	\$ 100.00

MISCELLANEOUS

Special Assessment Searches (per parcel)	\$ 20.00	\$ 20.00	\$ 20.00
Photocopies - Black & White (per page)	\$ 0.25	\$ 0.25	\$ 0.25
Public Hearing Request or Special Council Meeting request	\$ 450.00	\$ 450.00	\$ 450.00
Refuse Collection License	\$ 100.00	\$ 100.00	\$ 100.00
Ordinance prompted certified mail	\$ 5.00	\$ 7.00	\$ 10.00
Administrative fee to certify unpaid bill(s) to Douglas County Auditor	\$ 50.00	\$ 60.00	\$ 60.00
Election filing fee	\$ 2.00	\$ 2.00	\$ 2.00
Late fee for billed services (% per month)	10%	10%	10%
Administrative fee (per hour)	\$ 50.00	\$ 60.00	\$ 60.00
Dog license	\$ 10.00	\$ 10.00	\$ 10.00
NSF Check	\$ 35.00	\$ 40.00	\$ 40.00

		<u>2022</u>	<u>2023</u> CURRENT	<u>2024</u> CURRENT
Water/Waste Water				
<u>UTILITY FEES - POTABLE WATER</u>				
Base Charge (Minimum charge) per unit		\$ 43.00	\$ 44.00	\$ 45.00
1,000 gallons of water		\$ 5.00	\$ 5.00	\$ 5.00
New resident/tenant application fee		\$ 25.00	\$ 30.00	\$ 30.00
Turn on water supply		\$ 20.00	\$ 30.00	\$ 30.00
Turn off water supply		\$ 20.00	\$ 30.00	\$ 30.00
Reconnect water supply due to water shutoff (delinquent)		\$ 60.00	\$ 75.00	\$ 75.00
Duplicate monthly billing to tenant or another party per month		\$ 1.00	\$ 1.00	\$ 1.00
Late fee or Penalty charge (% of unpaid prior month's balance)		10%	10%	10%
<u>WAC FEE</u>		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
COST OF CITY-APPROVED METER IS HOMEOWNER'S RESPONSIBILITY				\$ 350.00
<u>UTILITY FEES - WASTE WATER</u>				
Base Charge		\$ 25.00	\$ 27.00	\$ 29.00
Duplicate monthly billing to tenant or another party per month		\$ 1.00	\$ 1.00	\$ 1.00
Late fee or Penalty charge (% of unpaid prior month's balance)		10%	10%	10%
<u>SAC FEE</u>		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<u>TRUNK FEES</u>				
SEWER TRUNK AREA		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
WATER TRUNK AREA		\$ 2,250.00	\$ 2,250.00	\$ 2,250.00
<u>ANIMAL IMPOUND FEE</u>				
Boarding (per day)		\$ 12.00	\$ 12.00	\$ 12.00
Animal Impound Fee (2nd time)		\$ 125.00	\$ 125.00	\$ 125.00
Boarding (per day)		\$ 15.00	\$ 15.00	\$ 15.00
<u>PLANNING/ZONING</u>				
Right-of-Way Permit		\$ 100.00	\$150.00	\$150.00
Driveway Permit		\$ -	\$100.00	\$100.00
Conditional Use Permit (plus out of pocket costs)		\$ 200.00	\$200.00	\$200.00
Variance		\$ 200.00	\$200.00	\$200.00
Rezoning		\$ 200.00	\$200.00	\$200.00
Vacation		\$ 200.00	\$200.00	\$200.00
Tax Increment		\$ 1,000.00	\$1,000.00	\$1,000.00

			2022	2023	2024
<u>RESIDENTIAL PERMITS</u>				\$101.00	\$101.00
Residential Permit Fee				Valuation base on UBC Table 1A	
Plan Review Feedback				50% of Permit Fee	
State Surcharge				greater of .0005 x valuation or \$1	
Re-roofing, residing and insulating			\$ 40.00	\$101.00	\$101.00
Razing a building			\$ 40.00	\$151.00	\$151.00
Window Replacement (same size)				\$101.00	\$101.00
Window Replacement (with structural change)				Valuation base on UBC Table 1A	
Fences and Walls over 7" (length 16')				\$51.00	\$51.00
Plan review, per hour			\$ 25.00	\$85.00	\$85.00
Additional plan review required by changes, additions or revisions to original plans			\$ 65.00	\$85.00	\$85.00
	(per hr, minimum one hour)				
Building permit based on valuation \$1-\$500			\$40.00	\$23.50	\$23.50
Building permit based on valuation \$501-\$2,000: \$23.50 for first \$500				\$23.50	+\$3.05/\$100
	plus \$3.05 for each additional \$100 , or fraction thereof, to and including \$2,000.				
Building permit based on valuation \$2,001-\$25,000 for first \$2,001			\$45.00	\$69.25	+\$14/\$1000
	plus \$14 for each additional \$1000 , or fraction thereof, to and including \$25,000				
Building permit based on valuation \$25,001-\$50,000 \$391.25 for first \$25,001			\$ 252.00	\$391.25	+\$10.10/\$1000
	plus \$10.10 for each additional \$1000 , or fraction thereof, to and including \$50,000				
Building permit based on valuation \$50,001-\$100,000: \$643.75 for first \$50,001			\$ 414.50	\$643.75	+\$7/\$1000
	plus \$7.00 for each additional \$1000 , or fraction thereof, to and including \$500,000				
Building permit based on valuation \$100,001-\$500,000: \$993.75 for first \$100,000			\$ 639.50	\$993.75	+\$5.60/\$1000
	plus \$5.60 for each additional \$1000 , or fraction thereof, to and including \$100,000				
Building permit based on valuation \$500,001-\$1,000,000: \$3,233.75 for first \$500,000				\$3,233.75	+\$4.75/\$1000
	plus \$4.75 for each additional \$1000 , or fraction thereof, to and including \$100,000,000				
Building permit based on valuation \$1,000,001 and up: \$5,608.75 for first \$100,000,000				\$ 5,608.75	+\$3.15/\$1000
	plus \$3.15 for each additional \$1000 , or fraction thereof				
<u>Plumbing Permit</u>					
Residential Alteration			\$100 + \$1.00 State Surcharge = \$101.00		
Residential New			\$100 + \$1.00 State Surcharge = \$101.00		
Sprinkler/Irrigation System			\$100 + \$1.00 State Surcharge = \$101.00		
<u>Mechanical Permit</u>					
Residential Alteration			\$100 + \$1.00 State Surcharge = \$101.00		
Residential Fireplace			\$100 + \$1.00 State Surcharge = \$101.00		
Residential New			\$100 + \$1.00 State Surcharge = \$101.00		

COMMERCIAL PERMITS			
<u>Building Permits</u>			
Building Permit Fee		Valuation based using UBC Table 1A	
Plan Review Fee		65% of Permit Fee	
State Surcharge		The greater of .0005 x valuation or \$.50	
<u>Commercial Demolition Permits</u>			
Building Permit Fee		Valuation based using UBC Table 1A	
Plan Review Fee		65% of Permit Fee	
State Surcharge		The greater of .0005 x valuation or \$.50	
<u>Plumbing Permits</u>			
Building Permit Fee		Valuation based using UBC Table 1A	
Plan Review Fee		65% of Permit Fee	
State Surcharge		The greater of .0005 x valuation or \$.50	
<u>Mechanical Permits</u>			
Building Permit Fee		Valuation based using UBC Table 1A	
Plan Review Fee		65% of Permit Fee	
State Surcharge		The greater of .0005 x valuation or \$.50	
<u>Fire Suppression and Alarm Permits</u>			
Plan Review Fee		65% of Permit Fee	
State Surcharge		The greater of .0005 x valuation or \$.50	
<u>Fences/Walls over 6 Feet & [Permanent Signs/Zoning]</u>			
Permit Fee		Valuation based using UBC Table 1A	
Plan Review Fee		50% of Permit Fee	
State Surcharge		The greater of .0005 x valuation or \$.50	
<u>Zoning Permits</u>			
Agriculture Buildings			
Permit Fee		Valuation based - \$100 for \$0 to \$20,000 and \$6.00 per \$1,000 thereafter	
No Plan Review Fee			
No Surcharge Fee			
<u>Inspections Outside Normal Business Hours</u>			
		\$85 per hour, 1 hour minimum	
<u>Inspections for which no fee is specifically indicated</u>			
		\$50.00 per inspection	
<u>Investigation Fees</u>			
Work which was started without a permit shall be subject to an			
investigation fee equal to the permit fee, less the surcharge			

