

MINUTES of: City of Carlos Regular Council Meeting

City Hall, Carlos, Minnesota

Thursday, December 10, 2020 7:00 PM

Meeting was attempted to be presented over Zoom; there were technological complications and that did not happen.

1. **Mayor Michael Bous called City of Carlos Regular Council meeting to order at 7:00 PM**

2. **Pledge of Allegiance @ 7:00 pm**

Roll Call was taken: Mayor Michael Bous; Council Members Ronna Berghoff, Teresa Zweig, Maria Doucette and Todd Burgess were present. Fire Chief Tim Sukke and City Clerk/Treasurer Lori Johnson were also present. Incoming Council member Chris Miller also attended the meeting.

3. **Meeting Minutes from November 12, 2020 were reviewed.** Todd Burgess made a motion to approve the minutes with a correction; Maria Doucette seconded it; November 12, 2020 Minutes were approved 4-0.

4. **Mayor asked for Petitions from the Public.** Mr. Thomas Toenjes addressed the Council with a petition from the Lions regarding the phone bill for Event Center being an expense beyond their means at the present time with the shut-down and no income. It was agreed to switch the service back to a land line. Council agreed to help with a loan for 6 months of phone service, to be paid back when they are able. Todd Burgess made a motion to approve this, Maria Doucette seconded it. Motion passed 4-0.

5. **City Treasurer Report given by Lori Johnson**

Current Balance City Checking Account:	\$293,768.88
Current Balance Savings Account at First Western:	\$ 13,104.68
Current Balance MPFA Debt Service Fund:	\$ 44,448.50
Current Balance CD#6942:	\$100,000.00
Current Balance CD#6204	\$100,000.00
Current Balance Bremer Savings Account:	\$164,221.86
Total City of Carlos Assets:	<u>\$715,543.92</u>
Carlos Fire Department CD #6385	\$ 66,542.93

Receipts for November totaled #32,790.93

On December 1, we did Receive the November 2020 Property Tax Settlement from Douglas County of \$87,571.08. We are scheduled to Receive the Second half of LGA from the State by the end of December. That should be \$47,058.00.

Disbursements for Month of November: \$51,109.78

This included \$21,250.24 of expenses paid out of the City CARES Grant.

Transfer of sufficient funds shall be made to bring the Water Fund to a positive balance from the Sewer Fund.

Claims #1727- #1748 for month of December total \$6,106.25.

Motion to approve Claims and Treasurer's Report by Teresa Zweig, seconded by Todd Burgess. Treasurer's Report approved 4-0.

6. **Engineer Report**, Jared Voge, tried to participate through Zoom, but was unable because of our technical difficulties.

7. **Public Works Report**: Jeff Gunderson, not physically present, but did submit a report:

1. Pond discharge went well.
2. Street Sweeping was Completed for Carlos. Milona Sweeping done; Invoice Sent for \$1,000.00
Local Douglas County Roads Swept; Invoice Sent for \$875.00
3. My vacation was week of November 9-13. We had snowfall during that time.
I came back from my vacation and plowed snow November 11. Carlos Streets and Alleys were done, as well as Douglas County Roads within Carlos City Limits; Invoice sent to Douglas County for \$1,125.00
4. Christmas Decorations were put up when Larry Steidl was available to help with lift
5. New Steel Cables were put on Plow Truck.

His hourly report for month of November was available.

8. City of Carlos Clerk Report

- Water bills done and mailed on December 7.
- More work with XS Consulting.
- Worked on budget.
- Bank changed ownership; worked on updates needed for that.
- Gardonville technicians came and made changes necessary for us to have faster internet speed.
- Communications with Auditor, CLA

9. Fire Department Report, Fire Department provided election results of officers. Todd Burgess made motion to accept election results; Ronna Berghoff seconded it. Motion carried 4-0.

11. Ball Park Committee Report: Clarke Comer, was not in attendance. Nothing to report.

11. Sheriff Department Log: Report available for anyone to look at on back table.

UNFINISHED BUSINESS

- A. Report on Water Accounts Certified to Douglas County Property Tax on 12/02/20.
- B. Report on Business Grants given from CARES Funds; 4 businesses applied, each given a weighted average portion of the \$12,880 available.

NEW BUSINESS

- A. Discussion/Decision on Sensus Auto-Read Support. Council made the decision to wait until next Spring to buy support for Sensus Auto-Read.
- B. Todd Burgess made a motion to Renew Douglas County Sheriff Contract; Maria Doucette seconded it. Motion passed 4-0.
- C. Ronna Berghoff made motion to pro rate Herby's Liquor License for time they were forced to be closed (mid-November through all of December). Teresa Zweig seconded the motion. Motion carried 5-0.
- D. Educational Opportunities from League of MN Cities for Elected Officials was discussed. New Council member, Chris Miller said he would like to take that course.
- E. Fee Schedule for 2021 was reviewed. Ronna Berghoff made the motion to keep same Fee Schedule as 2020- EXCEPT to add Trunk Fees for new development (which would be based on input from City Engineer Jared Voge). Todd Burgess second motion; Passed 5-0.
- F. Todd Burgess made motion to accept Final 2021 Budget with NO tax increase from previous year. Maria Doucette second motion. Motion passed 5-0.
- G. Ronna Berghoff made motion to approve and sign Audit Engagement Letter with CLA; Teresa Zweig seconded it; motion passed 4-0.
- H. Ronna Berghoff made motion to Authorize Polling Place for 2021; Teresa Zweig seconded it; motion passed 4-0.

MISCELLANEOUS: None.

ADJOURNMENT: Todd Burgess presented motion to adjourn, Michael Bous seconded it. Motion carried 5-0. December 10, 2020 Council Meeting was adjourned.



Lori D. Johnson, City of Carlos Clerk/Treasurer