

City of Carlos

109 1st Street West
P.O. Box 276
Carlos, MN 56319



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(320) 852-3000
office@cityofcarlos.com
Website: cityofcarlos.com

CITY CLERK REPORT-DECEMBER 2021

- 1) There was only 1 customer who had to have their past due balance Certified to the Special Assessments Property Tax Levy for 2022. The meters were read on December 1st; water bills were done on December 7. There have been several who have received payments from the EAP fund. There are 4 additional residents who are in process of receiving their EAP balances. On the water bills sent out December 7, there was a total of \$186.22 assessed in Late Fees.
- 2) XS Consulting: while looking more closely at the contract involving upgrading the Nable Security Manager Protection, I realized the amount requested is \$200; they will charge for labor after the fact. Therefore I had voided out the check we had ready last month for \$770.00. We have 2 Invoices (November and December) for our monthly MS365 subscription fee @ \$76.50 each. These Invoices are included in Claims Checks.
- 3) I spoke with Linda Fread regarding whether the traffic had subsided any after sending the letter to 225 5th St. E. She said they have been much better as far as traffic, still some littering going on. Linda also asked when it would be possible to have 5th St. E paved.
- 4) I spoke with Lynn Timm to find the proper procedure to annex a property that is right next to our City Boundary. She directed me to a website and pointed out which form it should be. I then emailed a copy of that to Toby Weibie. I did reach out to Bill Oelson, the person Lynn Timm recommended, and he responded he would be glad to help us. His initial consultation would be free and thereafter his rate is \$95/hr.
- 5) I did research regarding where we stand as far as allowing a business to manufacture and sell firearms in a residential area. I have included the responses I received in your packet.
- 6) Donnie Froemming stopped by the office to let us know he has purchased the 'Muyres Estate' section of land. He was asking about any special assessments against that property and I told him it had been previously discussed and the Council had decided those costs were incurred too long ago for there to be assessments at this time. I told him there will be the WAC and SAC fees for each hookup as outlined in our fee schedule.