

MINUTES of: City of Carlos Regular Council Meeting City Hall/ Office, Carlos, MN

Thursday, August 8, 2024 7:00 PM

Meeting was available to be attended in person or over Zoom.

Mayor Todd Burgess called City of Carlos Regular Council meeting to order at 7:00pm

- **Pledge of Allegiance @ 7:00 pm**
- **Roll Call** was taken: Mayor Todd Burgess, Ronna Berghoff, Donna Eveslage, Ashley Wildman and James Young were present. In attendance: City Engineer Jared Voge, Fire Chief Colten Steidl & Fireman Jacob Steidl, Clerk Lori Johnson, Public Works Kalin Hacker. Also in attendance were Wanye Johnson, Teresa Zwiieg, Bryan Balcome, Brian Moening, Jon & Darla Trenne, Katie & Damon Bullock, Lyle Yochim, Dan Nokovich, Amanda Dahmes.
- **Meeting Minutes from July 11th were reviewed.** [redacted] made a motion to approve July Minutes, [redacted] seconded them. Motion Carried.
- **Mayor requested Petitions from the Public:** there was none

REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

a.) City Treasurer Report by Lori Johnson

AUGUST TREASURER REPORT

July 31 Balance City Checking Account:	\$241,824.53
July 31 Balance Savings Account at First Western:	\$321,129.64
July 31 Balance MPFA Debt Service Fund:	\$68,077.28
July 31 Bal CD#1242780: Matures 9/18/24., 5.06%	\$200,027.40
July 31 Bal CD#1237634: Matures 12/21/24, 5.25%	\$103,403.42
July 31 Balance Bremer Savings Account	<u>\$480,580.76</u>

Total City of Carlos Assets as of July 31: \$1,415,043.03

Receipts for JULY totaled: \$159,272.27 (includes first half LGA: \$73,818.50)

Disbursements for JULY: \$110,746.843 (includes pymt to MPCA of \$79,730.00)

Late Fees on July Water Bills: \$309.68

Claims #2650 - #2666 for month of August total: \$7,753.03

VOID CHECK # 11770

PAYROLL CHECKS

8/8/24	Jackie Dokken	11771	\$125.28
8/8/24	WAYNE JOHNSON	11772	\$502.38

CLAIMS 2650 -2666 AUGUST 2024

<u>Date</u>	<u>Vendor</u>	<u>Claim#</u>	<u>Check#</u>	<u>Amount</u>
8/8/24	Douglas Cty Sheriff	2650	11773	\$901.20
8/8/24	Alex Rubbish	2651	11774	\$274.01
8/8/24	D&D Mfg	2652	11775	\$235.00
8/8/24	Brothers Market	2653	11776	\$78.24
8/8/24	Gopher State One Call	2654	11777	\$6.75
8/8/24	Thornton, Dolan, Bowen	2655	11778	\$32.00
8/8/24	Innovative	2656	11779	\$1,085.86
8/8/24	Central Lakes Supply		11780	\$2,875.00
8/8/24	ACE	2658	11781	\$31.97
8/8/24	QUILL	2659	11782	\$41.58
8/8/24	RMB	2660	11783	\$20.00
8/8/24	Teresa Zwiieg	2661	11784	\$1,057.50
8/8/24	THEIN WELL	2662	11785	\$315.00
8/8/24	Justin Kurtz	2663	11786	\$48.90
8/8/24	Wayne Johnson	2664	11787	\$2.14
8/8/24	Jim&Judy's	2665	11788	\$611.88
8/8/24	gWorks	2666	11789	<u>\$136.00</u>
				\$7,753.03

_____ made a motion to approve July Treasurer Report and August Claims; _____ seconded it. Motion passed.

b.) Engineer Report, Jared Voge:

Update on Water Service Line Project: A team was sent out to go door to door to check on those who have not turned in their forms. They got a few more. The team reported that there were multiple homes they went to and that it was obvious someone was home, but they did not answer their door. We have received an extension until August 30th for this to be completed. After that time, any costs incurred will not qualify for the State Grant.

c.) Public Works Report, Kalin Hacker:

- Learning Water Treatment Process; working with Justin
- Studying for CDL test; will be taking in a week or 2
- Finding stuff; getting set up and organized
- Request for new tires for city pickup – Approved.
- Question: what is allowed spending? \$500 without permission, over \$500 request from Council
- Question: Where is City gravel stockpile? Lots of potholes in alleys. Need more gravel – Contact Tim Sukke.
- Question: in mowing ponds, is 3pt mower attachment used? Yes. Lee Meyers does baling.
- Permission to get new tools for shop? Yes.

d.) Carlos Clerk Report:

- Meters read 8/1/24. Wayne showed Kalin how to do the Readings. Water bills were done and sent Tuesday August 6th. Late Fees this month were \$309.68.
- I called Rose City Sign and found out that the bill we paid (\$3,009.50) was for their labor on both stadium lights. I think the bill we paid to Alexandria Electric (\$7,814.67) is also for work and parts on both lights. All the parts for the Scoreboard repair are covered under warranty; we will yet receive a smaller bill from Rose City for labor on the Stadium Sign. I asked them whether they preferred doing the stadium lights in the fall or spring, and they said they prefer fall.
- I called our Building Inspector, Michel Friedrichs, and asked about the awning on Main Avenue. He said that, yes, we need to get a permit for that and some plans. I took a Building Permit form over to Dan Nokovich, he filled it out and I submitted it to Inspector.
- I called Douglas County Works to find out about collaboration of costs to repair Main Avenue sidewalks. He was gone for the day and will get back to me.
- We have the State Primary coming up August 13th. The filing dates for Carlos City positions are: July 30 through 5pm on August 13th. I have candidate filing packets available. I am offering to post a paragraph or page from any who will be running as a way to introduce yourself and tell why you would like to participate in City government. Kinda of a “Meet the Candidates” thing.
- Had a report that delivery companies not able to locate addresses on Muyres.
- Solicitor from small European country was seeking permission to sell books in Carlos. He is going back home to college in a week or so.

d.) Fire Department Report: Fire Chief Colten Steidl

CARLOS FIRE DEPT. CALL LOG JULY 2024						
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>Mutual Aid</u>	<u>TOTALS</u>
MEDICAL	2	0	5	1	0	8
FIRE RESCUE	1	1	3	0	0	5

- The CFD have requested the piles in our city brush pile be pushed back. Still very wet in there.

e.) Ball Park Committee Report, Ronna Berghoff:

- We should be able turn down the irrigation system now.

f.) Sheriff Department Log: Nothing out of ordinary.

UNFINISHED BUSINESS

- A. NEW FIRE HALL UPDATE:** Next meeting will be August 12.
- B. UPDATE ON PUBLIC WORKS VACANCY:** Personnel Committee Ashley Wildman and Ronna Berghoff reported: Kalin Hacker accepted offer and has started working for the city August 1st
- C. UPDATE “NUISANCE PROPERTIES”:** Nothing new to report at this time.
- D. DECISIONS ON CONCRETE FOR SIDEWALK:** Clerk reported that she had contacted Douglas County Public Works; they were in the process of taking care of it.

NEW BUSINESS

A. BRUSH PILE/ CITY DUMP

- Council decided to close Brush Pile until we can get it under control.
- Kalin should use large red barrels filled with water to block
- Clerk should put out mass message to explain
- Get garbage piled out and piles organized and pushed back
- Kalin stated road needs to be built up to alleviate low areas and water pools
- Kalin said we are on the schedule for Grinder company to come

B. Used SWEEPER available next Spring from Douglas County Works

- Clerk reported Douglas County had contacted us to say they would have a used sweeper available next Spring
- Ronna found out they will be requesting \$30,000 for used one
- Ashley found out that a new one is \$300,000
- Discussion on how sweeper pays for itself eventually because we charge Douglas County, Miltona and Nelson \$125 per hour to sweep their streets
- Council agreed we should purchase used sweeper next spring.

C. Decision Required on gWorks; Retiring Softline

- Clerk explained gWorks had bought out Softline.
- Now are totally retiring Softline and Requiring subscription to new gWorks by 12/31/24. We must tell them if we are going with them or changing to different Utility Software company by October.
- Clerk not completely satisfied with new gWorks and shopping other possibilities.
- Clerk will have more information about choices by next meeting.

MISCELLANEOUS:

REMINDERS of UPCOMING EVENTS:

- Minnesota Primary Tuesday, August 13th 7am – 8pm
- Budget Meeting August 28 @ 6pm

ADJOURNMENT: Ashley Wildman made a motion Adjourn; Donna Eveslage seconded it. Motion carried. Meeting was closed at 8:23 pm



Lori D. Johnson, City of Carlos Clerk/Treasurer