

MINUTES of: City of Carlos Regular Council Meeting

City Hall, Carlos, Minnesota

Thursday, August 13, 2020 7:00 PM

1. Mayor Michael Bous called City of Carlos Regular Council meeting to order at 7:00 PM

2. Pledge of Allegiance @ 7:00 pm

Roll Call was taken: Mayor Michael Bous; Council Members Ronna Berghoff, Teresa Zweig, Todd Burgess and Maria Doucette were present. Public Works Official Jeff Gunderson, City Engineer Jared Voge, Fire Chief Tim Sukke and City Clerk/Treasurer Lori Johnson were present.

3. Meeting Minutes from July 9, 2020 were reviewed. Todd Burgess made a motion to approve the minutes, Maria Doucette seconded it. July 9, 2020 Minutes were approved.

4. Mayor asked for Petitions from the Public.

a. Paul Barsness came forward with a petition request that he have a 1 year variance of not getting billed for water/sewer at the new property he purchased at 206 Main Avenue. His point was that there is currently no meter there and he would spend the next year remodeling the structure to get it ready to rent out, and at that time he would get the meter hooked up and begin being billed at that time. Council decided "No Variance granted."

b. Linda Fread came forward with a petition against the Resolution that "No water shut off during period of March 1, 2020 through December 31, 2020 because of Covid-19, and the unpaid bill be attached to owners property tax". Her point was that is an unfair hardship to Landlords and requested an amendment to adjust the Resolution to take Landlords into consideration. Council decided, "No amendment or revision of Resolution".

b. Beth and Darren Klimek came forward requesting something be done about loose dogs in Carlos. Their dog has been properly tied up in their yard, and one particular dog comes into their yard time after time and does harm to their dog. They are requesting that City of Carlos **enforce** the ordinance that dogs must be tied up or on a leash, possibly by adding a fine. Council decided, "It would cost too much to adjust the ordinance. There is nothing the Council can do".

5. City Treasurer Report given by Lori Johnson

a. Receipts included our June 2020 Tax Settlement of \$111,553.22.

Check from Carlos Township for Fire Protection of \$20,161.50; First Responders \$1665; for a total of \$ 21,826.50. Quarterly interest received on the (2) \$100,000 CDs with Blackridge Bank; one at \$483.67, the other \$124.66 for a total of \$608.33

Quarterly Interest paid on the CFD Capital Fund CD of \$246.99

Local Government Aid from Minnesota Management & Budget: \$47,058.

Total Receipts were \$214,175.94

b. Disbursements include all Claim Checks approved last month along with payroll and payroll tax payments. Total disbursements for month of July: \$24,808.21

c. Claims: from #1637-1660 total \$11,962.47

d. Our current checking balance is \$244,529.30, our claims total \$11,962.47

e. We did receive the Coronas Virus Relief Aid of \$37,595 on August 6; this is based on our population count of 499. This is an example of why it is important to complete your Census Forms.

f. Payment to MN PFA of \$79,125 was wired (per their requirement) on August 11. We will now calculate the new monthly transfer amount to be prepared for next year.

Motion to approve Treasurer's Report by Todd Burgess, seconded by Maria Doucette. Treasurer's Report approved 4-0.

6. Engineer Report, Jared Voge: According to the Pavement Management Plan that was put together a couple of years, Jared put together an estimate for future pavement repair and maintenance. Other than that, nothing to report. Available for questions.

7. Public Works Report, Jeff Gunderson:

a. A lot of Mowing, Spraying and Trimming.

b. Fixed irrigation system at ballfield.

Taking some vacation time end of August, beginning of September. Already confirmed with Jim Grundei that he would be available to read meters and was willing to do so.

8. Election Primary Report given by Head Judge Karen Grundei.

9. City of Carlos Clerk Report August 13, 2020

- a. Water bills done August 8. All Meters were read.
- b. Election Primary August 11. Had a turnout of 55. Very busy preparing for that. Certain rules had to be followed for Covid Precautions. New Judge Linda Fread worked all day- she did an excellent job. Nicole Botzet has signed up to do the training and will be helping us in November. We still could use a couple more people. November will be crazy and you always want to have someone for back up in case someone gets sick or something. Most McDonald and Walmart employees make more than \$12.50, and this involves quite a responsibility. There has been talk amongst the judges as to whether the stress is worth what we pay. Todd Burgess Made a motion to raise the Election Judge wage \$15.00 per hour, Ronna Berghoff seconded it. Motion passed 4-0.
- c. Been busy working on Insurance documents. Zimny just emailed me the final revised version today.
- d. Been VERY busy with webinars, researching information, trying to figure out the rules on the CARES Act as they apply to City of Carlos.
- e. During in these Webinars and Meetings, I was told that I should get my computer updated to include camera and microphone so I could more fully participate- and the CARES Act Fund would cover that expense.

10. Fire Department Report, by Fire Chief Tim Sukke.

FIRE DEPT MEETING MINUTES 8/3/2020 The meeting was called to order at 19:10 by Tim Sukke.

Secretaries Report was read. Motion to accept by Steve Niblett, seconded by Matt Berghoff.

Treasurers report read, there is no statement for this month as of yet.

- Need a mailing list from Public Works for courthouse.
 - Search Lights from Winsupply, would like to know what kind and then get prices.
 - Grape Stomp is still going as of now, if it does not then we will be the recipient for next year. Otherwise may need mask depending on where everything is. Would also like a truck there starting Thursday and stay until Sunday. Would like to order new shirts as well as cozies and hats or masks. Would like us to be there all day Saturday, can take shifts.
 - Looking into prices for can cozies as well as total order since there will not be year to and such.
 - Next training night bring radios and pagers to get numbers.
 - Parker to go to Firefighter I and II
Motion to accept by Steve Niblett, seconded by Evan hacker.
 - Mason to go to First Responder Training.
Motion to accept by Ted Niblett, seconded by Steve Niblett.
 - Meeting Adjourned at 19:52.
Todd Burgess, Ronna Burgess, Teresa Zwieg, and Tasha Pitcher in attendance.
- | | | |
|-----------------------|-------------------------|------------------------|
| 1. Rick Zweig | 9. Curt Severson (X) | 17. Darrin Thesing (X) |
| 2. Maria Doucette (X) | 10. Stanley Niblett (X) | 18. Olivia Niblett (X) |
| 3. Eric Thesing (X) | 11. Jon Doucette | 19. Evan Hacker (X) |
| 4. Ted Niblett (X) | 12. TJ Carlson (X) | 20. Andy Schmidt (X) |
| 5. Tim Sukke (X) | 13. Matt Thoennes (X) | 21. Kyle Pederson (X) |
| 6. Todd Whiting (X) | 14. Steve Niblett (X) | 22. Michael Trink |
| 7. Parker Sukke | 15. Mason Sukke (X) | 23. Jason Thimmesh |
| 8. Matt Berghoff (X) | 16. Derek Steidl (X) | 24. Savanna Steidl (X) |
- John Rolf added to the Fire Department Report: He attended the Carlos Township meeting and it was decided that Alexandria Fire Department cover the area on East side of Lake Carlos and Carlos Fire Department cover the West side. It was agreed that John amend the contract using the template that was agreed upon.

11. Ball Park Committee Report: Clarke Comer, president of Baseball Association:

- Over 300 people attended tournament ball games. 2 more games, tomorrow night and Saturday and then tournaments should be done. If rain will play on Sunday.
- People commented on beautiful field and really appreciated it.
- On the topic of replacing the lightening damaged Scoreboard with insurance claim: working on getting quotes, have one so far.
- Insurance Deductible is \$2500, to be paid between City and Baseball club.

11. Sheriff Department Log: Report available for anyone to look at on back table.

UNFINISHED BUSINESS

- A.** John Rolf presented: FINISH AND APPROVE NEW VERSION ORDINANCES. Two changes were incorporated; one about fence height and one about payment of liquor license. If Council decides to pass it, it needs to be published with 45 days in City newspaper (Echo Press). Todd Burgess made a motion to approve new ordinances, Maria Doucette seconded it. Motion passed 4-0. The cost of getting the New Ordinances printed out in a 3-ring binder is \$60, cost of CD is \$35, cost of putting link to our website is \$195 first year, \$125 per year thereafter. Council decided to get two 3-ring binders and the CD; with the intention to upload the PDF from CD to website.
- B.** New Fire Hall; Report from meeting with Superintendent. Michael Bous, Tim Sukke and Maria met with Rick Sanstead, superintendent of ISD 206. The report is: meeting went well, he seems like he will be easy to work with, he will get back to us after their meeting on August 17 to update us on exactly what is the status.
- C.** Insurance Renewal: New insurance contract proposal included in your packets. The cost is a little less than last year.
- D.** STATE FUNDS FOR COVID-19
Small Business grants may be disbursed from our CARES Act Funds. Douglas County has produced a form that they are using to determine how they are disbursing their funds based on difference between last year's net income for this time period as compared to this year's net income. I suggest we adopt this format for Carlos. Other than a revenue loss format, we can examine specific items case by case to determine if the request meets the criteria. First Responders, Fire Department are an area where this Fund can be used; updated technology for computer equipment; of course cleaning supplies, PPE. Ronna Berghoff made a motion to set up Committee to work on this project, Maria Doucette seconded that. Motion passed 4-0. Committee is: Lori Johnson, Michael Bous, Todd Burgess and Linda Fread.

NEW BUSINESS

- A.** Adjust fee schedule to include Water/Sewer Trunk Area Fees for new development. Council said they will incorporate that into fee schedule at end of year.
- B.** Insurance Claim for Ballfield Scoreboard: Council agreed it is OK to move forward on securing quotes to submit to Insurance company for the Claim.

MISCELLANEOUS/ UPCOMING EVENTS: Lori Johnson brought up that, in fact, the new Radio Read Meters are in the current 2020 budget. Council said budget is just a general guide, not set in stone.

ADJOURNMENT: Todd Burgess presented motion to adjourn, Maria Doucette seconded it; Motion carried 4-0. August 13, 2020 Council Meeting was adjourned at 9:20pm.



Lori D. Johnson, City of Carlos Clerk/Treasurer